

Sway Parish Council Jubilee Field Pavilion, Station Road, Sway, SO41 6BE 01590 718116 clerk@sway-pc.gov.uk

All members of Sway Parish Council are hereby summoned to attend a meeting at the Jubilee Field Pavilion, Station Road, Sway, SO41 6BE on Thursday 16<sup>th</sup> May 2019 commencing at 7.30pm for the transaction of the business below.

KWalding

Katie Walding Clerk & RFO

#### **Public participation**

The Chairman may at his discretion, and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Anyone wishing to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise the subject on which they wish to speak.

### AGENDA

(SO = Standing Order reference)

1. Election of the Chair of the Parish Council

(SO5i) If the current Chairman of the Council has been re-elected as a member of the Council, he shall preside at the annual meeting until a new Chairman of the Council has been elected. He may exercise an original vote in respect of the election of the new Chairman of the Council and shall give a casting vote in the case of an equality of votes.

- 2. Election of the Vice Chair of the Parish Council
- 3. Apologies
- 4. County Council receive an update of County matters
- 5. District Council receive an update of District matters
- 6. Acceptance of Office (SO5j(i)) receipt of forms from all Councillors. Forms presented to and signed by the newly elected Chairman and Vice Chairman.
- **7.** Minutes of the previous Meeting and matters arising to approve the Minutes from the ordinary meeting on 25<sup>th</sup> April 2018 (SO5j(ii),(iii),(iv)) and the Parish Assembly on 4<sup>th</sup> April 2018
- 8. Standing Orders and Financial Regulations (SO5j(ix)) review and adopt
- 9. New committees and working groups (SO5j(v),(vi),(viii)) consider any to be created (in accordance with SO4) and members to be appointed and a suggested date for their first meetings, which should include election of chair and vice chair and a review of Terms of Reference



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- 10. Arrangements with, and contributions to, other local authorities (SO5j(x)) review and approve
- 11. Work with external bodies (SO5j(xi)) review representation on and arrangements for reporting back
- General Power of Competence (SO5j(xii)) confirm eligibility to exercise the General Power of Competence
- 13. Asset Register (SO5j(xiii)) review and approve
- 14. Insurance cover (SO5j(xiv)) confirmation of arrangements in respect of all insured risks
- **15. Subscriptions** (SO5j(xv)) review subscriptions
- 16. Policies (incorporating SO5j(xvi),(xvii),(xviii),(xix)) review and adopt policies and procedures
- **17. Future Meeting Dates** (SO5j(xxi)) consider and approve dates for all ordinary Council meetings up to and also including the next Annual Parish Assembly and the next Annual Meeting
- 18. Clerk's Report and Correspondence
- 19. Finance:
  - a. Payment Schedule receive and approve for May 2019
  - b. Bank Reconciliation receive and approve for April 2019
  - c. Cricket Club ground maintenance consider quotes for ground works
  - d. Football Club ground maintenance consider quotes for ground works
  - e. Appointment of Internal Auditor for 2019/20 to approve the re-appointment of Tim Light, FMAAT, trading as Lightatouch
- **20. Other matters for discussion** from Councillors and/or the public
- **21. Items for the Next Agenda** from Councillors and/or the Clerk
- 22. Date of the next meeting

FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT THE CLERK



# Sway Parish Council

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**CLERK'S REPORT** Annual Meeting, 16<sup>th</sup> May 2019

## 10. Arrangements with, and contributions to, other local authorities (SO5j(x))

These are currently:

- Allotment Lease Forestry Commission and The Verderers
- Pitmore Lane Recreation Ground Lease Forestry Commission and The Verderers
- Stanford Rise Green New Forest District Council
- Sway Youth Centre Diocese
- Cango Booking Service New Milton Town Council and Hordle Parish Council

## 12. General Power of Competence (SO5j(xii))

The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. The scope – and some limitations – of the General Power are set out in sections 1 to 6 of the Localism Act 2011.

In simple terms, it gives councils the power to do anything an individual can do provided it is not prohibited by other legislation. It applies to all principal councils (district, county and unitary councils etc). It also applies to eligible parish and town councils.

# An eligible parish council is one which has a CiLCA qualified Clerk and with at least two thirds of its members declared elected.

# The parish council must resolve to adopt the GPC.

In summary, the GPC enables councils to do things:

- an individual may generally do
- anywhere in the UK or elsewhere
- for a commercial purpose or otherwise, for a charge or without a charge
- without the need to demonstrate that it will benefit the authority, its area or persons resident or present in its area (although in practice councils will want to realise such benefits).

There are some limitations on the General Power, either because they are not things which an individual can do or because they are excluded by the Act.

The GPC will not:

- provide councils with new powers to raise tax or precepts or to borrow
- enable councils to set charges for mandatory services, impose fines or create offences or byelaws, over and above existing powers to do so



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• override existing legislation in place before the Localism act 2011, so-called 'precommencement limitations' (however powers enacted after commencement of the GPC will only limit the GPC if this explicitly stated in the legislation).

Where using the GPC for charging or trading purposes, the recipient should agree to the service being provided, the income from charges should not exceed the cost of provision and, where things are done for commercial purposes, this must be done through a specified type of company. Notwithstanding the limitations outlined above, the GPC remains a broad power.

Further discussion of the legal implications of the GPC can be found in the Local Government Association (LGA) essay 'Power to make a difference', October 2011: <u>https://www.local.gov.uk/general-power-competence-empowering-councils-make-difference</u>

### 15. Subscriptions (SO5j(xv))

Currently these are:

- Hampshire Playing Fields Association
- NALC & HALC
- GIS Parish Mapping
- SLCC (Clerk's membership)
- Information Commissioner's Office

£40 for 2019/20 (on Payment Schedule) £786 for 2019/20 (Paid) £100 per year £156 for 2019/20 £35 per year

## 17. Future Meeting Dates (SO5j(xxi))

Parish Assembly must be held between 1<sup>st</sup> March and 1<sup>st</sup> June and start after 6pm. Annual Meeting must be held (on a non-election year) any day in May.

#### 19. Finance

#### c. Cricket Club ground maintenance

Three quotes have been received by the Clerk: Contractor A = £1400 Contractor B = £1775 Contractor C = £1900

#### d. Football Club ground maintenance

Three quotes have been received by the Clerk: Contractor A =  $\pm 3280$ Contractor B =  $\pm 3505$ Contractor C =  $\pm 2880$ 

Sway Parish Council Asset Register approved by the Parish Council

24th May 2018

Updated April 2019

Image:         Add/thispoil         201/12         201/12         201/12           Image:         Image:         Add/thispoil         201/12         201/12         201/12           Image:         Image:         Image:         1/40/13         11.00         11.00           Image:         Image:         1/40/13         11.00         11	Asset	Description	Location	Serial Number	Asset	Date	Asset		Asset	Curre
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Image         Description         Addle Field         LApr/18         E.1.00         E.1.00           3         Land Hoom at Mernard Increation Forund         Pernore Lane         LApr/18         E.1.00         E.1.00         E.1.00           3         Land Hoom at Mernard Increation Forund         Pernore Lane         LApr/18         E.1.00         E.1.00         E.1.00           5         Main Taylorion - Addle Field         Addle Field         Lapr.18         E.2.07.00				Tag Number		Add/Disposal	2017/18	2018/19	2018/19	C
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2         Centemy Oace (per Space)         Centemy Oace         1/Apr/18         E.100         II.00           3         Land Novem as Sunford Rec Green         1/Apr/18         E.100         II.00           5         Mare Mondel Rec Green         1/Apr/18         E.100         II.00           6         Crickel/Luor Totable Field         Naher Field         1/Apr/18         F42.077.00         F42.077.00         F42.077.00           6         Crickel/Luor Totable Field         Naher Field         1/Apr/18         F42.077.00	1		lubilee Field		1/Apr/18		£1.00		£1.00	-
a         Land Kaowa Sa Memodal Recentori Gound         Primore Lane         1/4pr/18         £1.00         £1.00           b         Land Kaowa Sa Sandra Rec Gene         Satori Red         £1.00         £1.00         £1.00           b         Land Kaowa Sa Sandra Rec Gene         Satori Red         £1.00         £1.00         £1.00           b         Maño Pontino- Jubbler Field         Maño Fried         1/4pr/18         £42075.00         £427275.00         £427275.00         £4287275.00         £42882.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4888.00         £4988.00 <td></td>										
S         Lane and Ruling Linour as Sway Youk Certie         Station Road										-
Butter         Julie Field         Julie Field <thjulie field<="" th=""> <thjulie field<="" th=""> <thj< td=""><td>4</td><td>Land known as Stanford Rise Green</td><td>Stanford Rise Green</td><td></td><td>1/Apr/18</td><td></td><td>£1.00</td><td></td><td>£1.00</td><td></td></thj<></thjulie></thjulie>	4	Land known as Stanford Rise Green	Stanford Rise Green		1/Apr/18		£1.00		£1.00	
5         Main Paulion : Jubles Field         JApr/18         (F427/07.00)         (F427/07.00) </td <td>5</td> <td>Lane and building known as Sway Youth Centre</td> <td>Station Road</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	5	Lane and building known as Sway Youth Centre	Station Road							
6         Chicket/unior frontable Pried         Back Fried Atablele Fried         1/Apr/18         £45885.00         £45885.00           8         Termis Courts Ferring         Adjo Main Pavilion         1/Apr/18         £43,055.00         £43,055.00         £43,055.00           10         Fooding Fring         Adjo Main Pavilion         1/Apr/18         £43,055.00										
7         Wirkerword         Permore Lane         1/Apr/18         £18.273.00         £18.273.00           7         Termin Scaptament         Main Pavilion         1/Apr/18         £18.073.00         £13.095.00         <										£460,000
Default         Carling         All to Main Pavilion         LAP/18         EXAMPLE         EXAMPLE           8         Tremis Quirus Fencing         All to Main Pavilion         LAP/18         EXADD0.00										£60,000 £18.82
Immedia         France Source Fending         Adjo Man Pavlion         1/Apr/18         E43.495.00         E43.495.00           IP         Fending Support         Adjo Man Pavlion         1/Apr/18         E24.553.00         E24.553.00           IP         Fending Support         Adjo Man Pavlion         1/Apr/18         E24.453.00         E24.553.00           IP         Fending Support         Adjo Man Pavlion         1/Apr/18         E43.495.00         E33.111.00	/	War Memorial	Pitmore Lane		1/Apr/18		£18,273.00		£18,273.00	£18,82
9         Termis Equipment         Main Pavilon         1/Apr/18         E1A00.00         E2A00.00           11         Playspond Equipment: - Joble Field         Alto Man Pavilon         1/Apr/18         E1A53.00         E1A53.00           12         Playspond Equipment: - Joble Field         Alto Man Pavilon         1/Apr/18         E1A53.00         E1A53.00           13         Grinstand - Joble Field         Footal Pinth at Joble Field         1/Apr/18         E1A311.00         E1A312.00           13         Grinstand - Joble Field         Bac Field at Jable Field         1/Apr/18         E1A310.00         E1A312.00           13         Grinstand - Joble Field         Bac Field at Jable Field Pinth Pi										
10         Isolaginging ist Tennis Courts         Adji Naha Pavilian         I Aprij 18         E2A 253.00         E2A 253.00 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£44,799</td>										£44,799
11         Algo Man Pavlion         1/Apr/18         C41,00.00         E41,00.00           13         Grandstand - Jublier Field         1/Apr/18         E43,465.00         E43,450.00           13         Grandstand - Jublier Field         1/Apr/18         E13,111.00         E13,111.00           14         Cricket Mers         Back Field a Jublier Field         1/Apr/18         E14,311.00         E14,311.00           15         Cricket Green - Jublier Field/Standskier Field         1/Apr/18         E14,311.00         E14,311.00           16         Carlark Barrier         Jublier Field/Standskand         1/Apr/18         E12,000         E241.00           16         Carlark Barrier         Jublier Field/Standskand         1/Apr/18         E12,010         E241.00           17         Cycke Rack         Adj to Mayround         House Moore         E241.00         E241.00           18         Swooden Sats         Jublier Field Standin Garage         GBBS/5034         1/Apr/18         E12,451.00         E12,451.00           19         Carl Park Borne         Adj to May Pavlinn         101973         1/Apr/18         E12,451.00         E12,451.00           10         Totator         Jublier Field Pavlinn Garage         GBBS/5034         1/Apr/18         E12,450.00										£3,090
12       Fordball Pitch Fenning & Walkway       Adj C Park at Lublee Field       1/Apr/18       E43,495.00       E43,495.00         13       Grandstand - Jublee Field       1/Apr/18       E14,911.00       E14,911.00         14       Cricket Nets       Back Field Jubliee Field       1/Apr/18       E14,911.00       E14,911.00         15       Car Park Barrier       Jublee Field Stubliee Field       1/Apr/18       E2,000.00       E2,000.00         15       Car Park Barrier       Jublee Field Stubliee Field Park       1/Apr/18       E2,000.00       E2,000.00         16       Car Park Barrier       Jublee Field Park       1/Apr/18       E2,000.00       E2,000.00         16       Car Park Barrier       Jublee Field Park       1/Apr/18       E2,000.00       E2,000.00         16       Car Park Barrier       Jublee Field Park       1/Apr/18       E2,000.00       E2,000.00         17       Cartor       Jublee Field Park       1/Apr/18       E2,000.00       E2,000.00         17       Roler       Adj Co Main Park       MARON       1/Apr/18       E2,000.00       E2,000.00         17       Tractor       Adj O Main Park       Sorgett Fine Harow       Adj O Main Park       Sorgett Fine Harow       E2,000.00       E2,000.00			,				,			£25,598 £42,240
13       Grandstand - Jubliee Field       Foto Birth at Jubliee Field       JApr/18       E13.11.00       E13.11.00       E13.11.00         15       Gricket Kless       Back Field at Jubliee Field       JApr/18       E5365.00       E5365.00         15       Gricket Cvers - Jubliee Field       Back Field at Jubliee Field Station Road       JApr/18       E20.000       E20.000         16       Gricket Cvers - Jubliee Field Station Road       JApr/18       E23.00       E23.00         17       Gyle Rocks       Adj to Rain Road       JApr/18       E23.00       E23.00         18       SWooden Seats       Jubliee Field Pavilion Road       JApr/18       E12.61.00       E23.00         19       C.Sim Mernorial Bench (Jonauted)       Adj to Main Pavilion       NB400       JApr/18       E12.851.00       E12.75.00       Tordco         20       Roller Moorer       Adj to Main Pavilion       101973       JApr/18       E12.95.00       E12.75.00       Tordco         21       Sping Tine Harrow       Adj to Main Pavilion       102973       JApr/18       E12.95.00       E12.95.00       Tordco         23       Sping Tine Harrow       Adj to Main Pavilion       102973       JApr/18       E12.00       E12.10.00       Tordca         24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£42,24</td>										£42,24
14         Chicket Nees         Back Field al Jublies Field         1/Apr/18         E14911.00         E14911.00           15         Chicket Nees         Jublies Field Station Road         1/Apr/18         E2,000.00         E2,000.00           16         Car Park Barrier         Jublies Field Station Road         1/Apr/18         E2,000.00         E2,000.00           17         Cycle Roads         Jublies Field Parlino Roads         1/Apr/18         E2,000.00         E2,310.00           18         S Wooden Seats         Jublies Field Parlino Garage         Biopard Data         E2,310.00         E2,310.00           10         CSIM Monore         Algi Fontall Parlino Garage         BE851503         1/Apr/18         E12,750.0         Tractor           11         Safet Monore         Algi On Ain Pavilion         N840         1/Apr/18         E1,250.0         E2,475.00         E2,475.00         E2,475.00         E2,475.00         E2,475.00         Tractor         E2,475.00										£13,50
15         Cirklet Covers - Johlane Field Marrier         JAAp/18         É.6.365.00         €.7.300         €.7.300           15         Cirklet Kamrier         JAAp/18         £.241.00         €.7.300         €.7.300           15         Cirkle Kamrier         JAAp/18         £.241.00         €.7.300         €.7.300           15         Stooden Seats         Alder Field										£15,35
15       Our Park Barrier       Jubbe Field/Station Road       1/Apr/18       £2,000,00       £2,000,00         15       Our Park Barrier       Jubbe Field Park       1/Apr/18       £2,130,00       £2,130,00         15       S Wooden Seats       Jubbe Field Park IPL       1/Apr/18       £2,130,00       £2,130,00         16       CSM Menonishech (Donated)       Alf portable Park IPL       1/Apr/18       £2,00       £2,00         17       Out Park Barrier       HM226 OX       £654,17       Disposed 01/11/2018       £0,00         17       Park Mower       Alf portable Park IPL       HM262 OX       £654,17       Disposed 01/11/2018       £1,255,00       Fraction         10       Park Mower       Alf to Main Parkinon       10393       1/Apr/18       £1,255,00       £2,475,00       Fraction         12       Spring Time Farow       Alf to Main Parkinon       10393       1/Apr/18       £1,315,00       £2,475,00       Fraction         13       Starter & Time for Mower       Alf to Main Parkinon       10397       1/Apr/18       £1,451,00       £2,475,00       Fraction         14       Parkinon       11973       1/Apr/18       £1,451,00       £2,475,00       Fraction         15       Office Explinpinent <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£6,55</td>										£6,55
17Cycle RacksAdjic PlaygroundI Agr/18IZ 1.0.0I C 1.0.018S Vooden SeatsJublie Field?I Agr/18I C.1.0.0I C.1.0.0I C.1.0.019C SIM Mennoral Bench [Donated]AdjernmentsH00275 (DCEE0.00I C.1.0.0I C.1.0.010TractorAdjernmentsH00275 (DCEE0.00I Agr/18E1.2.55.00I C.1.0.0I C.1.0.010Roler MowerAdjernmentsH00275 (DCI Agr/18E1.2.55.00I C.2.7.5.00T ractor20Spring Time HarrowAdjer Main Pavilion10.1973I Agr/18E1.2.75.00I C.2.7.5.00T ractor20Spring Time HarrowAdjer Main Pavilion30.999I Agr/18E1.2.9.5.00E 1.5.7.5.00T ractor21BolterTones for MowerAdjer Main Pavilion30.999I Agr/18E 1.2.7.5.00T ractor22Spring Time HarrowAdjer Main Pavilion30.999I Agr/18E 1.2.7.5.00E 1.5.7.5.00T ractor23Sitter & Trans for MowerAdjer Main PavilionI Agr/18E 1.2.7.5.00E 1.5.7.5.00E 1										£2,06
18         Swooden Seats         Juliee Field?         JApr/18         E2.130.00         E2.130.00         E2.130.00           CSIM Memorial Bench (Donned)         Adf roctal Phich JP         JApr/18         E0.01         E0.01           Monda Rotary Petron Mower         Adf roctal Phich JP         F0.00         F0.00         F0.00           10         Balter Mower         Adf roctal Phich JP         F0.00         F0.20         F0.00           21         Spring Time Haraw         Adf row Anip Pavilion         NA840         JApr/18         E2.475.00         F2.275.00         <										£50
Honds Rotary Petrol Nover         Judge Febre Nover         Gamma Comparison         Febre Nover         Judge Febre Nover         Adj to Main Pavilion         Nover <th< td=""><td>18</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>£2,130.00</td><td>£2,19</td></th<>	18								£2,130.00	£2,19
20         Tractor         Jubile Field Paulion Garage         GBB515034         1/Apr/18         E12.681.00         E12.681.00         Field Paulion Tractor           21         Roller Mower         Adj to Main Pavilion         101973         1/Apr/18         E12.75.00         E12.75.00         Field Paulion           22         Spring Tine Harrow         Adj to Main Pavilion         101973         1/Apr/18         E12.75.00         Field Paulion	19	C.Sirl Memorial Bench (Donated)	Adj Football Pitch JFP		1/Apr/18		£0.00		£0.00	£36
21         Boller Mower         Adju Main Pavilion         NH3840         1/Apr/18         E2A75.00         E2A75.00         FCAR5.00		Honda Rotary Petrol Mower	Allotments	HRX426 QX			£654.17	Disposed 01/11/2018	£0.00	£
22       Spring Tine Harow       Adj to Main Pavilion       101973       1/Apr/18       f.1275.00       f.1275.00       r7actor         23       Silter & Tines for Mower       Adj to Main Pavilion       30399       1/Apr/18       f.1391.00       f.1391.00       f.1391.00       f.1391.00       f.1391.00       f.1391.00       f.1391.00       f.7actor         23       Basket Ball Hoop       Youth Centre       1/Apr/18       f.1201.00       f.650.00       f.650.00<		Tractor	Jubilee Field Pavilion Garage							Tractor Insura
23       Sitter & Times for Mower       Adj to Main Pavilion       20999       1/Apr/18       f.1.919.00       F.650.00       Tractor         24       Roller       Adj to Main Pavilion       1/Apr/18       f.650.00       F.650.00       Tractor         25       Basket Ball Hoop       Youth Centre       1/Apr/18       f.800.00       f.1.241.00       F.1.241.00         26       Office Equipment       Clerks Office J.F. Pavilion       7.1/2726       1/Apr/18       f.800.00       f.875.00       F.870.00		Roller Mower	Adj to Main Pavilion							Tractor Insura
24       Roller       Adjto Main Pavlikon       1/Apr/18       £650.00       £650.00       £650.00       £650.00       £650.00       £650.00       £650.00       £650.00       £650.00       £12.41.0										Tractor Insura
25         Basket Ball Hoop         Yunt Centre         1/Apr/18         €1,241.00         €1,241.00           26         Office Equipment         Centrs Office 1, F. Pavilion         7917726         1/Apr/18         €375.00         €375.00           27         Lencov Tinkha'da BSA0L Daptop         Centrs Office 1, F. Pavilion         7917726         1/Apr/18         €375.00         €217.00           28         Samsung CUXSE2 Laser Printer         Centrs Office 1, F. Pavilion         7917726         1/Apr/18         €382.00         €217.00           29         Definition Flant Parkage         Adj Front Entrance I/F         1/Apr/18         E842.00         €540.00           30         Heated Definition Flant Parkage         Adj Front Entrance I/F         1/Apr/18         E131.00         €531.00           31         7 Folding Tables         Jubilee Field Pavillon         1/Apr/18         E131.00         €531.00           32         2 6 Folding Tables         Jubilee Field Pavillon         1/Apr/18         E510.00         €531.00           33         2 5 folding Tables         Jubilee Field Pavillon         1/Apr/18         €510.00         €531.00           34         Vanden Bast Shetter         Station Road         1/Apr/18         €1076.00         E533.00           1				30999						Tractor Insura
26       Office Equipment       Clerks Office J. F. Pavilion       7917726       J. Apr/18       £800.00       £800.00         27       Lenovo Think?ad B5400 Laptop       Clerks Office J. F. Pavilion       7917726       J. Apr/18       £217.00       £217.00         28       Samsung CXS26 Laser Printer       Clerks Office J. F. Pavilion       J. Apr/18       £217.00       £2217.00         29       Defibrillator JAp ackage       Adj From Entrance JFP       J. Apr/18       £542.00       £684.2.00         31       7 Folding Tables       Jubilee Field Pavilion       J. Apr/18       £769.00       £759.00         20       1 Folding Tables       Jubilee Field Pavilion       J. Apr/18       £751.00       £751.00         20       Stone Jubilee Seats       Junction of Church/Station Roads       J. Apr/18       £753.00       £533.40         30       Vilage BauS Shelter       Station Road       J. Apr/18       £534.00       £534.00         01d Wooden Baus Shelter       Station Road       J. Apr/18       £145.00       £364.00       £364.00         31       Wooden Seat at Manchester Road       Manchester Road       J. Apr/18       £364.00       £364.00         32       1 Wooden Seat at Stanford Rise Green       J. Apr/18       £364.00       £364										Tractor Insura
27         Lenovo ThinkPad B5400 Laptop         Clerks Office J. F. Pavilion         1/Apr/18         €375.00         €375.00           28         Samsung CMS26 Laser Printer         Clerks Office J. F. Pavilion         1/Apr/18         €217.00         €217.00           29         Definition Pad PackAge         Adj Front Entrance JFP         1/Apr/18         €243.00         €243.00           30         Heated Definition Tad PackAge         Adj Front Entrance JFP         1/Apr/18         €154.00         €769.00           31         7 folding Tables         Jubilee Field Pavilion         1/Apr/18         €175.00         €759.00           32         1 folding Tables         Jubilee Field Pavilion         1/Apr/18         €131.00         €25.00           33         2 6' Folding Tables         Jubilee Field Pavilion         1/Apr/18         €131.00         €25.00           34         Stone Jubilee Sats         Jubilee Field Pavilion         1/Apr/18         €130.00         €25.00           35         Village Bus Shelter         Station Road         1/Apr/18         €130.00         €5.934.00           36         Ovor Regalia - Chain of Office         Chairman's Residence         1/Apr/18         £136.00         €364.00           37         1 Wooden Seat at Adiam's Lane         1/										£1,27
28Samsung CLXS26 Laser PrinterClerks Office J.F. Pavilion1/Apr/18É217.00É217.0029Defibrillator iPad PackageAdj Front Entrance JPP1/Apr/18É842.00É842.0030Heated Defibrillator CabinetAdj Front Entrance JPP1/Apr/18É769.00E544.00317 Folding TablesJublee Field Pavilion1/Apr/18É769.00É769.00321 Folding TablesJublee Field Pavilion1/Apr/18É769.00É131.00332 6' Folding TablesJublee Field Pavilion1/Apr/18É576.00É53.0034Stone Jublee SeatsJublee Field Pavilion of Church/Station Road1/Apr/18É534.00É534.0034Vildoe Bus SheterStaton Road1/Apr/18É510.00E50.00E50.0035Vilage Bus SheterStaton Road1/Apr/18É1076.00E50.00E50.0036Give Rogalia - Chain of OfficeOtairman's Residence1/Apr/18É10.00E50.00E50.00371 Wooden Seat at Manchester RoadMarchester Road1/Apr/18É364.00É364.00382 Wooden Seat at Manchester RoadAdlers Enare1/Apr/18É364.00É364.00391 Wooden Seat at Wanchester RoadAdlers Enare1/Apr/18É364.00É364.00411 Wooden Seat at Wanchester RoadAdlers Enare1/Apr/18É364.00É364.00422 Picine BenchesStatnford Rise Green1/Apr/18É146.00É146.00439 Yellow Correx divers										£82
29Defibuilator (2abinet)Adj Front Entrance JFPI/Apr/18É£42.00£842.0030Heated Defibuillator CabinetAdj Front Entrance JFP1/Apr/18É540.00£540.00317 Folding TablesJubilee Field Pavilion1/Apr/18É131.00£131.00321 Folding TablesJubilee Field Pavilion1/Apr/18É131.00£131.00332 6' Folding TablesJubilee Field Pavilion1/Apr/18£57.00£75.0034Stone Jubilee SeatsJunction of Church/Station Roads1/Apr/18£5.334.00£5.334.0035Village Bus ShetterStation Road1/Apr/18£510.00Disposed 24/5/1836Civic Regalia - Chain of OfficeChairman's Residence1/Apr/18£136.00£59.00371 Wooden Seats at Main-Kester RoadManchester Road1/Apr/18£364.00£364.00391 Wooden Seat at Adiam's LaneAdiam Stane1/Apr/18£364.00£364.00391 Wooden Seat at Adiam's Lane1/Apr/18£364.00£364.00£364.00411 Wooden Seat at Adiam's Lane1/Apr/18£364.00£364.00£364.00422 Pincic BenchesStation Road1/Apr/18£364.00£364.00439 Yellow Corex diversion signs 1000m x 700mJubilee Field Pavilion1/Apr/18£364.00£364.0044Harier 41 VS Notany MoverAllotments1/Apr/18£146.00£146.0045Yellow Corex diversion signs 1000m x 700mJubilee Field Pavil				/91//26						£37
30       Heated Defibrillator Cabinet       Adj Front Entrance JFP       1/Apr/18       £540.00       £540.00         31       7 Folding Tables       Jubilee Field Pavilion       1/Apr/18       £769.00       £769.00         31       7 Folding Tables       Jubilee Field Pavilion       1/Apr/18       £769.00       £769.00         32       1 Folding Tables       Jubilee Field Pavilion       1/Apr/18       £75.00       £75.00         33       2 6' Folding Tables       Jubilee Field Pavilion of Church/Station Roads       1/Apr/18       £6,211.00       £6,211.00         34       Stone Jubilee Seats       Junction of Church/Station Roads       1/Apr/18       £1,076.00       Disposed 24/5/18         36       Otic Wooden Bus Shetter       Station Road       1/Apr/18       £1495.00       £364.00         37       1 Wooden Seat Station Road       Middle Road       1/Apr/18       £1495.00       £364.00         38       2 Wooden Seat Station Road       Middle Road       1/Apr/18       £364.00       £364.00         39       1 Wooden Seat Station Road       Middle Road       1/Apr/18       £364.00       £364.00         41       1 Wooden Seat Station Road       1/Apr/18       £364.00       £364.00         2 Vincic Banches       St										£21 £1,29
Join ProductionJubilee Field PavilionJApr/18E769.00E769.0011 Folding TablesJubilee Field Pavilion1/Apr/18E131.00E131.00226'Folding TablesJubilee Field Pavilion1/Apr/18E131.00E131.003226'Folding TablesJubilee Field Pavilion1/Apr/18E131.00E131.0034Stone Jubilee SeatsJunction of Church/Station Roads1/Apr/18E5384.00E5,834.0035Village Bus ShetterStation Road1/Apr/18E510.00E5,034.0036Civic Regalia - Chain of OfficeChairman's Residence1/Apr/18E5495.00E5405.00371 Wooden Seat at Manchester RoadManchester Road1/Apr/18E495.00E364.00391 Wooden Seat at Adlam's IaneAdlams Iane1/Apr/18E364.00E364.00401 Wooden Seat at War MemorialPitrore Iane1/Apr/18E364.00E364.00411 Wooden Seat at War MemorialPitrore Iane1/Apr/18E364.00E364.00422 Picnic BenchesStatior Road1/Apr/18E146.00E146.0044Harrier 41 VS Rotary MowerAllotments413H-3160007901/Apr/18E146.00E140.00472'men at work 'signs and 10 traffic conesJubilee Field PavilionI/Apr/18E146.00E1.0048Vehicle Activated Speed Limit ReminderParis9820Oct-18E150.0049Vehicle Activated Speed Limit ReminderParis2			,							£1,29 £59
321 Folding TablesJubilee Field Pavilion1 Åpr/18£13.00£131.00332 6' Folding TablesJubilee Field Pavilion1/Apr/18£75.00£75.0034Store Jubilee SeatsJunction of Churth/Station Roads1/Apr/18£75.00£75.0035Village Bus ShelterStation Road1/Apr/18£5,834.00£5,834.000 Gld Wooden Bus ShelterStation Road1/Apr/18£1,076.00Disposed 24/5/1871 Wooden Seat station of OfficeChairman's Residence1/Apr/18£495.00£495.0071 Wooden Seat at Adiam's LaneManchester Road1/Apr/18£364.00£364.0082 Wooden Seat at Adiam's LaneAdiams Lane1/Apr/18£364.00£364.0091 Wooden Seat at Adiam's LaneAdiams Genen1/Apr/18£364.00£364.00141 Wooden Seat at Adiam's Lane1/Apr/18£364.00£364.00141 Wooden Seat at Mark MemorialPitmore Lane1/Apr/18£364.00£364.00141 Wooden Seat at Mark MemorialStation Rise Green1/Apr/18£146.00£146.00422 Picnic BenchesStation Road1/Apr/18£105.05£505.2545Telephone BoxSet Thoms Road1/Apr/18£10.00£10.0046Accessibility RampJubilee Field Pavilion£10.00£10.00472 'men at work 'signs and 10 traffic coresJubilee Field Pavilion£10.00£10.0048Vehilde Activated Speed Limi										£76
33       2 6' Folding Tables       Jubilee Field Pavilion       1/Apr/18       £75.00       £75.00         34       Stone Jubilee Seats       Junction of Church/Station Roads       1/Apr/18       £6,211.00       £6,211.00         34       Stone Jubilee Seats       Junction of Church/Station Roads       1/Apr/18       £6,231.00       £6,211.00         35       Vilage Bus Shelter       Station Road       1/Apr/18       £1,076.00       Disposed 24/5/18         36       Civic Regalia - Chain of Office       Chairman's Residence       1/Apr/18       £10.00       £50.00         38       2 Wooden Seat stat Wanchester Road       Manchester Road       1/Apr/18       £364.00       £364.00         39       1 Wooden Seat at Stanford Rise Green       1/Apr/18       £364.00       £364.00       £364.00         41       1 Wooden Seat at Stanford Rise Green       1/Apr/18       £146.00       £364.00       £364.00         42       2 Picnic Benches       Stanford Rise Green       1/Apr/18       £146.00       £146.00         44       Harrier 41 VS Rotary Mower       Allotments       413H-316000790       1/Apr/18       £146.00       £146.00         45       Telephone Box       Stanford Rise Green       1/Apr/18       £146.00       £10.00 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£13</td>										£13
34Stone Jublee SeatsJunction of Church/Station Roads1/Apr/18ff.6211.00ff.6211.0035Village Bus ShelterStation Road1/Apr/18ff.538.4.00ff.538.4.0036Old Wooden Bus ShelterStation Road1/Apr/18ff.1076.00Disposed 24/5/1836Old Wooden Bus ShelterOld Wooden Bus Shelter1/Apr/18ff.910.00ff.910.00371 Wooden Seat Station Road1/Apr/18ff.910.00ff.910.00ff.910.00382 Wooden Seat Stati Anchester RoadManchester Road1/Apr/18ff.960.00ff.910.00391 Wooden Seat at Alam's LaneAlams Lane1/Apr/18ff.960.00ff.960.00391 Wooden Seat at War MenorialPitmore Lane1/Apr/18ff.960.00ff.960.00401 Wooden Seat at Var MenorialPitmore Lane1/Apr/18ff.960.00ff.960.00411 Wooden Seat at Stanford Rise Green1/Apr/18ff.960.00ff.960.00422 Picnic BenchesStanford Rise Green1/Apr/18ff.960.00ff.960.00439 Yellow Correx diversion signs 1000mm x 700mmJubilee Field Pavilion1/Apr/18ff.960.00ff.900.0044Harrier 41 VS Rotary MowerAllotments413H-3160007901/Apr/18ff.960.00ff.900.0045Accessibility RampJubilee Field PavilionJubile Field Pavilionff.900.00ff.900.0046Accessibility RampJubilee Field PavilionJubilee Field Pavilionff.900.0047 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>£7</td></t<>										£7
35       Village Bus Shelter       Station Road       1/Apr/18       £5,834.00       £5,834.00         Old Wooden Bus Shelter       Station Road       1/Apr/18       £1,076.00       Disposed 24/5/18         Civic Regalia - Chaim of Office       Chaiman's Residence       1/Apr/18       £1076.00       E510.00         37       1 Wooden Seat statustide Village Hall       Middle Road       1/Apr/18       £495.00       £495.00         38       2 Wooden Seat at Alaim's Lane       Adlams Lane       1/Apr/18       £364.00       £364.00         0       1 Wooden Seat at Alaim's Lane       Adlams Lane       1/Apr/18       £364.00       £364.00         11       Wooden Seat at Alaim's Lane       Adlams Lane       1/Apr/18       £364.00       £364.00         2       Pictiox Enrofford Rice Open Space       Stanford Rise Green       1/Apr/18       £364.00       £364.00         41       1 Wooden Seat at Stanford Rise Open Space       Stanford Rise Green       1/Apr/18       £146.00       £146.00         42       2 Picric Benches       Stanford Rise Green       1/Apr/18       £146.00       £146.00         43       9 Yellow Corres diversion signs 1000mm x 700mm       Jubilee Field Pavilion       1/Apr/18       £146.00       £146.00         44										£6,39
Old Wooden Bus ShelterStation Road1 / Apr/18£1,076.00Disposed 24/5/1836Civic Regalla - Chain of OfficeChairman's Residence1/Apr/18£510.00£510.00371 Wooden Seat stat Vale1/Apr/18£495.00£364.00£364.00382 Wooden Seat stat Manchester RoadManchester Road1/Apr/18£364.00£364.00391 Wooden Seat stat Allam's LaneAdlam's Lane1/Apr/18£364.00£364.00411 Wooden Seat at Stanford Rise Open SpaceStanford Rise Green1/Apr/18£364.00£364.00422 Picnic BenchesStanford Rise Green1/Apr/18£146.00£146.0044Harrier 41 VS Rotary MowerAllotments413H-3160007901/Apr/18£146.00£146.0045Accessibility RampJubilee Field Pavilion1/Apr/18£140.00£10.00472'men at work 'signs and 10 traffic conesJubilee Field Pavilion1/Apr/18£10.00£10.0048Vehicle Activated Speed Limit ReminderParish locations9820Kov-18£2,625.0040Widd Play EquipmentStanford Rise GreenNov-18£2,625.00Kov-18£15,000.00472'men at work 'signs and 10 traffic conesJubilee Field PavilionNov-18£2,625.00Kov-18£2,625.0048Vehicle Activated Speed Limit ReminderParish locations9820Nov-18£2,625.00Nov-18£2,625.0050Wild Play EquipmentStanford Rise Green2017024 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>£6,00</td>										£6,00
36Civic Regalia - Chain of OfficeChairman's Residence $1/Apr/18$ $f 510.00$ $f 510.00$ 371 Wooden Seat st Manchester RoadManchester Road $1/Apr/18$ $f 364.00$ $f 495.00$ 382 Wooden Seat st Manchester RoadManchester Road $1/Apr/18$ $f 364.00$ $f 364.00$ 391 Wooden Seat at Manchester RoadAlams Iane $1/Apr/18$ $f 364.00$ $f 364.00$ 401 Wooden Seat at Mar MemorialPitmore Lane $1/Apr/18$ $f 364.00$ $f 364.00$ 411 Wooden Seat at Stanford Rise Green $1/Apr/18$ $f 364.00$ $f 364.00$ 422 Picnic BenchesStanford Rise Green $1/Apr/18$ $f 364.00$ $f 364.00$ 439 Yellow Correx diversion signs 1000mm x 700mJubilee Field Pavilion $1/Apr/18$ $f 16.00$ $f 146.00$ 44Harrier 41 VS Rotary MowerAllotments $413H-316000790$ $1/Apr/18$ $f 10.00$ $f 1.00$ 45Coessibility RampJubilee Field Pavilion $I/Apr/18$ $f 10.00$ $f 1.00$ $f 1.00$ 472 'men at work 'signs and 10 traffic conesJubilee Field Pavilion $I/Apr/18$ $f 1.00$ $f 1.00$ 48Vehick Act/vated Speed Limit ReminderParlo Stanford Rise Green $Vort 18$ $f 2.525.00$ 50Wild Play EquipmentStanford Rise Green $Vort 18$ $f 2.525.00$ 51University Signs and 10 traffic conesJubile Field Pavilion $Vort 18$ $f 2.525.00$ 52Wehick Act/vated Speed Limit ReminderParlo Stanf								Disposed 24/5/18	-,	
38       2 Wooden Seats at Manchester Road       Manchester Road       1 Åpr/18       £364.00       £364.00         39       1 Wooden Seat at Adlam's Lane       Adlam's Lane       1 /Apr/18       £364.00       £364.00         40       1 Wooden Seat at Adlam's Lane       Adlam's Lane       1 /Apr/18       £364.00       £364.00         41       1 Wooden Seat at Manchester Road       Stanford Rise Green       1 /Apr/18       £364.00       £364.00         42       2 Pincik Benches       Stanford Rise Green       1 /Apr/18       £146.00       £146.00         43       9 Yellow Correx diversion signs 1000mm x700m       Jubilee Field Pavilion       1 /Apr/18       £146.00       £146.00         44       Harrier 41 VS Kotary Mower       Allotments       413H-316000790       1 /Apr/18       £10.00       £10.01         45       Telephone Box       Set Thoms Road       1 /Apr/18       £1.00       £1.00         47       2 'men at work 'signs and 10 traffic cones       Jubilee Field Pavilion       1 /Apr/18       £1.00       £1.00         48       Vehicle Activated Speed Limit Reminder       Parish locations       9820       Knv-18       £2.625.00         40       Hawoer       Allotments       2017024       Nov-18       £2.655.00       N	36	Civic Regalia - Chain of Office	Chairman's Residence				£510.00		£510.00	£52
391 Wooden Seat at Adiam's Lane $1/Apr/18$ £364.00£364.00401 Wooden Seat at Var MemorialPitmore Lane $1/Apr/18$ £364.00£364.00411 Wooden Seat at Stanford Rise Open SpaceStanford Rise Green $1/Apr/18$ £364.00£364.00422 Picnic BenchesStanford Rise Green $1/Apr/18$ £146.00£146.00439 Yellow Correx diversion signs 1000mm x 700mJubilee Field Pavilion $1/Apr/18$ £145.00£146.0044Harier 41 VS Rotary MowerAllotments413H-316000790 $1/Apr/18$ £10.00£10.0045Telephone BoxSet Thoms Road $1/Apr/18$ £10.00£10.00£10.0046Accessibility RampJubilee Field Pavilion£10.00£10.00£10.00472 'men at work' signs and 10 traffic conesJubilee Field Pavilion£10.00£10.0048Vehicle Activated Speed Limit ReminderParish locations9820Nov-18£2,625.0049Lawn MowerAllotments20170242Nov-18£2,650.0050Wild Play EquipmentStanford Rise Green2018\$15,000.00	37	1 Wooden Seat outside Village Hall	Middle Road		1/Apr/18		£495.00		£495.00	£50
40         1 Wooden Seat at War Memorial         Pitmore Lane         1 Apr/18         £364.00         £364.00           41         1 Wooden Seat at Stanford Rise Open Space         Stanford Rise Green         1 / Apr/18         £364.00         £364.00           2         2 Picnic Benches         Stanford Rise Green         1 / Apr/18         £364.00         £364.00           3         9 Yellow Correx diversion signs 1000mm x 700mm         Jubilee Field Pavilion         1 / Apr/18         £146.00         £146.00           44         Harrier 41 VS Rotary Mower         Allotments         413H-316000790         1 / Apr/18         £10.00         £10.00           45         Telephone Box         Set Thoms Road         1 / Apr/18         £1.00         £10.00           46         Accessibility Ramp         Jubilee Field Pavilion         Jun-18         £2,500.00           47         2 'men at work' signs and 10 traffic cones         Jubilee Field Pavilion         Oct-18         £150.00           48         Vehicle Activated Speed Limit Reminder         Parish locations         9820         Nov-18         £2,625.00           40         Linum Mower         Allotments         20170242         Nov-18         £265.00           50         Wild Play Equipment         Stanford Rise Green	38	2 Wooden Seats at Manchester Road	Manchester Road		1/Apr/18		£364.00		£364.00	£60
41       1 Wooden Seat at Stanford Rise Open Space       Stanford Rise Green       1/Apr/18       £364.00       £364.00         22       2 Pinci Benches       Stanford Rise Green       1/Apr/18       £146.00       £146.00         39       9 Vellow Correx diversion signs 1000mm x700mm       Jubilee Field Pavilion       1/Apr/18       £146.00       £146.00         44       Harrier 41 VS Rotary Mower       Allotments       413H-316000790       1/Apr/18       £10.0       £10.0         45       Telephone Box       Set Thoms Road       1/Apr/18       £10.0       £10.0       £10.0         46       Accessibility Ramp       Jubilee Field Pavilion       1/Apr/18       £10.0       £10.0         47       2 'men at work 'signs and 10 traffic cones       Jubilee Field Pavilion       Crt.18       £150.00         48       Vehicle Activated Speed Limit Reminder       Parish locations       9820       Nov.18       £2,625.00         49       Jum Mower       Allotments       2017024       Nov.18       £2,625.00         50       Wild Play Equipment       Stanford Rise Green       Nov.18       £2,625.00         50       Wild Play Equipment       Stanford Rise Green       Nov.18       £2,625.00         50       Wild Play Equipment	39	1 Wooden Seat at Adlam's Lane			1/Apr/18		£364.00		£364.00	£60
42       2 Picnic Benches       Stanford Rise Green       1/Apr/18         43       9 Yellow Correx diversion signs 1000mm x 700m       Jubile Field Pavilion       1/Apr/18       £146.00         44       Hardrer 41 VS Rotary Mower       Allotments       413H-316000790       1/Apr/18       £505.25         45       Telephone Box       Set Thoms Road       1/Apr/18       £10.00       £10.00         46       Accessibility Ramp       Jubile Field Pavilion       Jubile Field Pavilion       £10.00         7       2'men at work 'signs and 10 traffic cones       Jubile Field Pavilion       Oct.18       £150.00         48       Vehicle Activated Speed Limit Reminder       Parish locations       9820       Nov.18       £2,525.00         49       Jawn Mower       Allotments       20170242       Nov.18       £2,550.00         50       Wild Play Equipment       Stanford Rise Green       2018       £15,000.00	40	1 Wooden Seat at War Memorial	Pitmore Lane		1/Apr/18		£364.00		£364.00	£60
43       9 Yellow Correx diversion signs 1000mm x 700mm       Jubilee Field Pavilion       1/Apr/18       £146.00       £146.00         44       Harrier 41 VS Rotary Mower       Allotments       413H-316000790       1/Apr/18       £505.25       £505.25         5       Telephone Box       Set Thoms Road       1/Apr/18       £1.00       £1.00         46       Accessibility Ramp       Jubilee Field Pavilion       Jun-18       £2,500.00         47       2 'men at work 'signs and 10 traffic cones       Jubilee Field Pavilion       Oct-18       £150.00         48       Vehicle Activated Speed Limit Reminder       Parish locations       9820       Nov-18       £2,625.00         40       Laur Mower       Allotments       20170242       Nov-18       £265.00         50       Wild Play Equipment       Stanford Rise Green       2018       £15,000.00	41	1 Wooden Seat at Stanford Rise Open Space	Stanford Rise Green		1/Apr/18		£364.00		£364.00	£50
44         Harrier 41 VS Rotary Mower         Allotments         413H-316000790         1/Apr/18         £505.25         £505.25           45         Telephone Box         Set Thoms Road         1/Apr/18         £1.00         £1.00           44         Harrier 41 VS Rotary Mower         Jubilee Field Pavilion         1/Apr/18         £1.00         £1.00           45         Telephone Box         Set Thoms Road         1/Apr/18         £1.00         £1.00           46         Accessibility Ramp         Jubilee Field Pavilion         Oct-18         £150.00           47         2 'men at work 'signs and 10 traffic cones         Jubilee Field Pavilion         Oct-18         £150.00           48         Vehicle Activated Speed Limit Reminder         Parish locations         9820         Nov-18         £2,625.00           49         Lawn Mower         Allotments         20170242         Nov-18         £2,650.00           50         Wild Play Equipment         Stanford Rise Green         2018         £15,000.00		2 Picnic Benches	Stanford Rise Green		1/Apr/18					£70
45     Telephone Box     Set Thoms Road     1/Apr/18     £1.00     £1.00       46     Accessibility Ramp     Jubilee Field Pavilion     Jun-18     £2,500.00       47     2 'men at work 'signs and 10 traffic cones     Jubilee Field Pavilion     Oct-18     £15.00       47     2 'men at work 'signs and 10 traffic cones     Jubilee Field Pavilion     Oct-18     £15.00       48     Vehicle Activated Speed Limit Reminder     Parish locations     9820     Nov-18     £2,525.00       49     Lawn Mower     Allotments     20170242     Nov-18     £2,550.00       50     Wild Play Equipment     Stanford Rise Green     2018     £15,000.00										£15
46     Accessibility Ramp     Jubilee Field Pavilion     Jun-18     £2,500.00       47     2 'men at work' signs and 10 traffic cones     Jubilee Field Pavilion     Oct-18     £150.00       47     4 Vehicle Activated Speed Limit Reminder     Parish locations     9820     Nov-18     £2,520.00       49     Lawn Mower     Allotments     2017024     Nov-18     £2,50.00       50     Wild Play Equipment     Stanford Rise Green     2018     £15,000.00				413H-316000790						£51
47         2 'men at work' signs and 10 traffic cones         Jubilee Field Pavilion         Oct-18         £150.00           48         Vehicle Activated Speed Limit Reminder         Parish locations         9820         Nov-18         £2,625.00           49         Lawn Mower         Allotments         20170242         Nov-18         £2,65.00           50         Wild Play Equipment         Stanford Rise Green         2018         £15,000.00					1/Apr/18		£1.00			£
48     Vehicle Activated Speed Limit Reminder     Parish locations     9820     Nov-18     £2,625.00       49     Lawn Mower     Allotments     20170242     Nov-18     £2,65.00       50     Wild Play Equipment     Stanford Rise Green     2018     £15,000.00										£2,50
49     Lawn Mower     Allotments     20170242     Nov-18     £265.00       50     Wild Play Equipment     Stanford Rise Green     2018     £15,000.00										£15
50 Wild Play Equipment Stanford Rise Green 2018 £15,000.00										£2,62
				20170242						£26
	50	Wild Play Equipment	Stanford Rise Green					2018	±15,000.00	£15,00
							£729,733.42	<b>CO 00</b>	(749 542 25	£783,07

#### Sway Parish Council DOCUMENT REGISTER

#### Created 14 March 2018 Latest update: May 2019

#### Reference Adopted Date Last Review Date Next Review Date **GOVERNANCE** Standing Orders May-18 May-18 May-19 Code of Conduct May-17 May-17 May-19 **Publication Scheme** Apr-18 Apr-18 Apr-19 Document Register Apr-18 May-18 Apr-19 **TERMS OF REFERENCE** May-18 Jun-19 Planning & Transport Committee HR Working Group Jun-18 Jun-19 **Open Spaces and Facilities Working Group** May-18 Jun-19 **POLICIES & PROCEDURES** Freedom of Information Policy May-18 May-18 May-19 Data Protection and Information Policy May-18 May-18 May-19 Subject Access Request Policy May-18 May-19 May-18 GDPR Data Audit May-18 May-19 **GDPR** Guidance and Action Plan May-19 May-18 **Reserves Policy** Nov-17 Mar-19 May-19 SPC Award Scheme Rules May-17 Sep-17 May-19 **Complaints Procedure** May-18 May-18 May-19 s137 Grant Applications Policy Dec-15 Aug-18 May-19 Habitual and Vexatious Complainants Policy Sep-18 May-19 Social Media Policy Sep-18 Sep-18 May-19 **Disciplinary Procedure** Apr-15 Jun-18 May-19 **Co-option Policy** Mar-19 Mar-19 May-20 Audio-Visual Recording Policy Mar-19 Mar-19 May-20 Memorial Bench Policy Apr-19 Apr-19 May-20 RISK **Risk Management Scheme** 14-Mar-18 01-Dec-18 Mar-19 H&S risk assessment (Pavilion) in progress **FINANCIAL Financial Regulations** May-19 May-18 May-18 May-19 **Budget Setting Process** Asset Register May-18 May-18 May-19 **GDPR Consent and Privacy Notices** Allotment Tenants Consent May-18 May-18 May-19 Allotment Tenants Privacy Notice May-19 May-18 May-18 General Contacts Consent May-18 May-18 May-19 **General Privacy Notice** May-18 May-18 May-19 Hall Hirer Consent May-18 May-18 May-19 Hall Hirer Privacy Notice May-18 May-18 May-19 Junior Contacts Consent May-18 May-18 May-19

Juniors Privacy NoticeMay-18May-19OTHERGood Councillors GuideNALC 2018 EditionAllotment agreementunknownSep-18Jubilee Field Pavilion Hire T&CsunknownApr-18

### Sway Parish Council

Bank Reconciliation to be presented to Council on

#### Thursday 16th May 2019

Bank account	Stanford Rise Green		
Balance per bank stateme	alance per bank statement at 30/04/2019		
TOTAL NET BANK BALANCES	AT 30/04/2019	23,200.45	
Opening_balance		23,200.45	
Bank account	Current Account		
Balance per bank stateme Uncleared Payments	ent at 30/04/2019	114,755.85	
Date Customer/S			
28/04/2019 NEST Pensic TOTAL	April - online -52.15	-52.15	
TOTAL		-52.15	
TOTAL NET BANK BALANCES	AT 30/04/2019	114,703.70	
Opening_balance		83,081.08	
Total receipts		36,610.18	
Total payments		-4,987.56	
Total transfers			
Closing balance per cash bo	ok (must equal net bank balances above)	114,703.70	
	TOTAL BALANCE ALL ACCOUNTS	137,904.15	
Signed:		Date:	
Signed:		Date:	
Signed: Signed:		Date:	
-			
Signed: £58,350 <b>TOTAL EARN</b>		Date:	
Signed: £58,350 <b>TOTAL EARN</b> £23,200	PC18/014(d) Stanford Rise Green s106 fu	Date:	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA	Date:	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £500	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance	Date: nds	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,000 £5,500	PC18/014(d)Stanford Rise Green s106 fuPC17/008MUGAPC18/219aVASLR maintenancePC19/032(e)Playground maintenance and	Date: nds d improvements	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,000 £5,500 £3,150	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARN</b> £23,200 £5,000 £5,500 £3,150 £20,000	PC18/014(d)Stanford Rise Green s106 fuPC17/008MUGAPC18/219aVASLR maintenancePC19/032(e)Playground maintenance andPC19/066(a)Table tennis table and surface	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000	PC18/014(d)Stanford Rise Green s106 fuPC17/008MUGAPC18/219aVASLR maintenancePC19/032(e)Playground maintenance andPC19/066(a)Table tennis table and surfacePC19/066(a)Legionella compliance worksPC19/066(a)Storage solution in Pavilion	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000 £71,357 <b>TOTAL EXPE</b>	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance PC19/032(e) Playground maintenance and PC19/066(a) Table tennis table and surfac PC19/066(a) Legionella compliance works PC19/066(a) Storage solution in Pavilion NDITURE 2019-20	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000 £71,357 <b>TOTAL EXPE</b> £76,345	PC18/014(d)Stanford Rise Green s106 fuPC17/008MUGAPC18/219aVASLR maintenancePC19/032(e)Playground maintenance andPC19/066(a)Table tennis table and surfacePC19/066(a)Legionella compliance worksPC19/066(a)Storage solution in Pavilion	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARM</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000 £71,357 <b>TOTAL EXPE</b> £76,345 £4,988	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance PC19/032(e) Playground maintenance and PC19/066(a) Table tennis table and surfac PC19/066(a) Legionella compliance works PC19/066(a) Storage solution in Pavilion <b>NDITURE 2019-20</b> Budgeted Expenditure 2019-20 Less Expenditure ACTUAL to date	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARN</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000 £71,357 <b>TOTAL EXPE</b> £76,345 £4,988 £42,393 <b>TOTAL INCO</b>	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance PC19/032(e) Playground maintenance and PC19/066(a) Table tennis table and surfac PC19/066(a) Legionella compliance works PC19/066(a) Storage solution in Pavilion <b>NDITURE 2019-20</b> Budgeted Expenditure 2019-20 Less Expenditure ACTUAL to date	Date: nds d improvements ce	
Signed: £58,350 <b>TOTAL EARN</b> £23,200 £5,000 £5,500 £3,150 £20,000 £1,000 £71,357 <b>TOTAL EXPE</b> £76,345 £42,393 <b>TOTAL INCO</b> £66,399	PC18/014(d) Stanford Rise Green s106 fu PC17/008 MUGA PC18/219a VASLR maintenance PC19/032(e) Playground maintenance and PC19/066(a) Table tennis table and surfac PC19/066(a) Legionella compliance works PC19/066(a) Storage solution in Pavilion <b>NDITURE 2019-20</b> Budgeted Expenditure 2019-20 Less Expenditure ACTUAL to date <b>ME 2019-20</b>	Date: nds d improvements ce	

#### £50,589.53 ESTIMATED GENERAL RESERVES

Total Reserves less Earmarked Reserves and Budgeted Expenditure, plus Precept and Other Income

76% Percentage of Precept

Sway Parish Council Jubilee Field Pavilion Station Road Sway SO41 6BE

To whom it may concern.

As requested estimate for annual post football season restoration of the rear field at Jubilee Field:

VERTIDRAIN whole area using 5/8 tines going into soil..max depth of 8 inches . £425.00 (same as 2018 price)

SELECTIVE WEEDKILL..all of the area required £425.00 (Price increase of £25.00.)

FERTILISER application... £475.00(same)

GRASS SEED...I bag bought too over seed weaker areas. Not purchased last year £75.00

TOTAL. £1400 (£100 increase from 2018)





**CUSTOMER DETAILS: Sway Parish Council** Jubilee Field Pavilion Sway,Lymington SO41 6BE DATE:4<sup>th</sup> May 2018

JOB DESCRIPTION

Spring maintenance renovation quote.

1)To carry out aeration using a verti-drain to relieve compaction, at a depth of 10 to 12 inches, covering the entire cricket playing surface.

2)Apply a selective herbicide for the control of weeds.

3)Fertilise entire out field.

Cost £1,775.00

# Quote

Sway Parish Council Jubilee Fields Pavilion Station Road Sway SO41 6BE



**QUOTE DATE** 24/04/2019

**QUOTE NO.** 1075

DESCRIPTION	QTY	RATE	ТАХ	AMOUNT	
Aeration:Verti-Draining Verti-Drain Jubilee Fields Cricket outfield.	1	850.00	S	850.00	
Spraying Supply and apply Selective Herbicide Greenor to cricket outfield.	1	690.00	S	690.00	
Materials:Fertiliser Supply liquid fertiliser to apply with selective herbicide.	1	300.00	S	300.00	
Materials:Seed 1 bag of grass seed 3 way rye.	1	60.00	S	60.00	

Subtotal	1,900.00
VAT Total	380.00
Total	£2,280.00



# **RE: Jubilee Field pitch maintenance**



Thank you for asking us to price these end of season works.

Our quotation is as follows;-

To vertidrain pitch as discussed with Andrew Blackwell for the sum of £300 plus VAT

To overseed with agreed seed mixture for the sum of £630 plus VAT

And to fertilize with specialist sports fertilizer for the sum of £400 plus VAT.

To topdress pitch with 40 tonnes of washed sand for the sum of £1650 plus VAT

Allow £100 plus Vat transport per visits, allow 3 visits.

#### Regards

From: Clerk Sway PC [mailto:<u>clerk@sway-pc.gov.uk]</u> Sent: 16 April 2019 09:15

Subject: Jubilee Field pitch maintenance

Dear

Further to your recent correspondence with Andrew Blackwell, please can you send your quote directly to me, addressed to Sway Parish Council? This is required by law before the Council could consider the request to agree the funding of this work.

Also, could you please specify the expected number of visits so that the Council has a definitive figure to consider?

If I could please have this by Thursday it would be great, as we have a meeting next Thursday 25th, which can make the consideration. Any issues, please contact me (details below). Many thanks.

Kind regards

Katie Walding Parish Clerk & RFO

www.sway-pc.gov.uk www.facebook.com/swaycouncil/ www.twitter.com/Sway\_PC/

Tel: 01590 718116 (Mon 10-1, Tues 11-2, Thur 3-6) Mobile: 07899 804083

# **RE: Jubilee Field pitch maintenance**

Thu, 25 Apr 2019 07:15:15 +0100 "'Clerk Sway PC'" <clerk@sway-pc.gov.uk>
Council

Dear Katie Walding at Sway PC.

Thank you for your request for prices for field works at Sway FC (end of season):

Deep tine aeration per pitch £325 Overseed 6 bags £660 Fertilise 10 bags £410 Topdress 40 tons of washed sand £1750 Transport £120.00 per visit All prices plus vat

The above prices are for one treatment only, which is all that should be required, however the work will be carried out over several days so please allow for up to three transport costs. The maximum cost would therefore be £3505 plus vat I hope these prices are of interest.

Regards



# **Fwd: Committee Meeting and Maintenance**

Tue, 16 Apr 2019 10:09:19 +0100 "Clerk Sway PC" <clerk@sway-pc.gov.uk> Council

Hi Katie

Please see below quotation as requested.

If all items of work are to be carried out then there would be just a single transport charge. Regards

Sent from my iPhone

Begin forwarded message:



Subject: Re: Committee Meeting and Maintenance

Hi Andrew Costs for this years end of season maintenance as follows Vertidrain pitch £270.00 Overseed 6 bags £590.00 Fertilise 10 bags £360.00 Topdress 40tons of washed sand £1580.00 Transport £80.00 per visit All plus vat Cheers